

STATE OF HAWAII
REQUEST FOR AFTER-THE-FACT SECONDARY PURCHASE
 PURSUANT TO SECTION 3-143-608, HAR

To: Chief Procurement Officer

From: DHS/SSD/SSO/FRPS
Department/Division/Branch, etc.

Pursuant to § 3-143-608, HAR, the Department Head requests approval to make an after-the-fact secondary purchase for the following:

Title and description of health and human service(s):
 Oahu Child Welfare Services Criminal History Background Check Services:
 The purpose of this contract is to conduct criminal history background checks through the Federal Bureau Of Investigation (FBI) on prospective foster parent applicants in the Department of Human Services (DHS) child foster care program.

Primary Purchaser: DHS/BESSD	Contact Person: Ethel Fleming	Phone No.: 586-0978	e-mail Address: efleming@dhs.hawaii.gov
Contract Number: DHS-06-BESSD-3078	Provider Name: Insights To Success, Inc.		
Method of Payment: <input checked="" type="checkbox"/> Cost reimbursement <input type="checkbox"/> Unit rate <input type="checkbox"/> Other:			

	Primary Purchaser (P)	Secondary Purchaser (S)
Start Date of Contract	8/16/05	7/1/06
End Date of Contract	6/30/10	6/30/10
Total Contract Funds	\$560,000	\$112,000
Contract Funds Per Year (if applicable)	\$112,000	\$28,000
Total Services (i.e. no. of units, bed days, etc.)	4,800 checks annually*	1000 checks annually*
*Percentage of Total Services $S \div (P+S)$		17.24%

If the percentage is greater than 30%, provide justification that good cause exists for a greater share:

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The service/part of the service is substantially the same as the primary purchaser: ☒ Yes ☐ No

Describe differences between the primary and secondary purchase, if any, including but not limited to, scope of services, target groups, geographic area, method of payment, etc.

The scope of services provided under the primary purchase contract is the same as that for the secondary purchase contract.

The target group for the primary purchase contract is the license-exempt child care providers under DHS/BESSD. For the secondary purchase contract the target group is foster parent applicants under DHS/SSD's child foster care program. All other elements including geographic area and method of payment remain the same for both contracts.

List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Randy Fonseca, Acting POS Supervisor and FRPS Administrator

Lynn Kazama, Assistant Program Development Administrator

Marquis Miyauchi, Support Services Office Administrator

Amy Tsark, Acting Social Services Division Administrator

Lillian B. Koller, Director

Direct Questions to (name & title):

Randy Fonseca, FRPS Administrator


Phone Number:

586-5692

e-mail Address:

rfonseca@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

MAY 11 2006

Date

Lillian B. Koller, Esq.

Typed Name

Director

Position Title

Chief Procurement Officer's Comments:

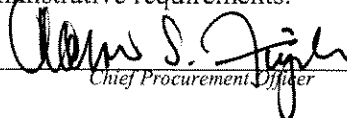
DHS, SSD shall execute a separate contract, but shall coordinate all aspects of the services with DHS, BESSD (the primary purchaser).

The after-the-fact secondary purchase contract is approved for the period 7/1/06 to 6/30/10 and for a total of \$112,000 to allow for continuity and consolidation of services for the next solicitation.

Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied


Chief Procurement Officer

5/18/06
Date